St. Peter's Request for Payment	St. Peter's Request for Payment
Today's date:	Today's date:
Make Check Payable To:	Make Check Payable To:
Street Address:	Street Address:
City, State, Zip:	City, State, Zip:
Amount Requested: \$	Amount Requested: \$
What is it for?	What is it for?
Account number to be charged:	Account number to be charged:
Task force responsible: Use Worship Carlot Service Fellowship Property Administration Memorial Other Date check is needed: Note: Please try to allow at least one week to prepare checks. Last minute check requests may result in late payments.	Task force responsible: ☐ Worship ☐ Stewardship ☐ Education □ Service □ Fellowship □ Property ☐ Administration □ Memorial □ Other Date check is needed: Note: Please try to allow at least one week to prepare checks. Last minute check requests may result in late payments.
What happens to the check when it is ready? Stamped and mailed Placed in payee's church box Give to Pastor Other	 What happens to the check when it is ready? □ Stamped and mailed □ Placed in payee's church box □ Give to Pastor □ Other
Authorized by	Authorized by
(print) (signed)	(print) / (signed)
Can be authorized by Pastor, Council member, Committee Chair	Can be authorized by Pastor. Council member. Committee Cha

Can be authorized by Pastor, Council member, Committee Chair, or Staff member

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